

शुद्धी करीत निवृत्त शिक्षकांनी या संस्थेची कार्ये सांभाळून  
समा दिनांक १५/०१/१९८८ ने मंजूर करण्यात आली आहे.

Shree Warana Vibhag Shikshan Mandal  
Warananagar, (Panhala-Dist. Kolhapur)

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Sl. No. 119/89  
En. No. 6  
RECORDED

CONSTITUTION

PART II

BYELAWS, RULES AND REGULATIONS

CHAPTER-I

प्रतिपाटी अर्ज आल्याची तारीख १९/०८/१५

की भरल्याची तारीख

नवकल तयार झालेची तारीख

नवकल देणेची आल्याची तारीख

28/04/90

1) NAME

The name of the Institution shall be Shree Warana Vibhag  
Shikshan Mandal, Warananagar, Tahasil Panhala, District  
Kolhapur.

26-2-17

अधिका

2) ADDRESS

The address of the Mandal, for the present, will be as under :

महानगर न्यास भोंवणी कार्यालय  
कोल्हापूर विभाग, कोल्हापूर

Shree Warana Vibhag Shikshan Mandal,  
Shetkari Hives Building,  
Factory Road, Warananagar (Pin 416 113)  
Tahasil Panhala, Dist. Kolhapur.

3) JURISDICTION

The jurisdiction of the Mandal, for the present, will be  
Kolhapur and Sangli Districts in general and Warana Vibhag in  
Particular.

4) YEAR OF ACCOUNTING

The Financial year of Mandal shall be from 1st April to 31st  
March.

CHAPTER - II

1) AUTHORITIES OF THE MANDAL

The Mandal shall carry out its aims and objects through the  
following authorities, viz.

- a) the General Body.
- b) the Governing Council, and
- c) the Board of Trustees.

2. THE GENERAL BODY

1) The General Body will be the chief representative body, the primary and basic organisation, carrying out the aims and objects of the Mandal to its best intentions and purposes.

2) The General Body shall have a President and one Vice-President elected by its members at the annual meeting of the General Body.

The members so elected shall be the President and the Vice-President of the Mandal, and the period of their office shall be for five financial years inclusive of the year in which the elections are held and they will be eligible for re-election, if they so desire.

3) During the absence of the President, the Vice-President shall act as the President.

When both are absent, the General Body for the purpose of carrying on the particular meeting or meetings shall elect any one amongst the members present, to act as the President of the particular meeting or meetings.

4) An accurate and up-to-date register of the members of the General Body shall be maintained.

2. (A)-1 THE CONSTITUTION OF GENERAL BODY

The General Body of the Mandal shall consist of

- i) eleven founder members,
- ii) the elected members of the Board of Directors, and
- iii) the Managing Director

of Shree Warana Sahakari Sakhar Karkhana Ltd., Warananagar and

iv) the Heads of educational institutions conducted by the Mandal,

v) the General Body shall also include

- a) Patrons,
- b) Supporters,
- c) Honorary members, and
- d) those members of the Governing Council, who held their office as experts in Education, subject to the approval of such membership by the Governing Council.



v a) PATRONS

A patron is one who contributes Rs. 2000/- or more in one lump sum or Rs. 100/- annually as subscription. He shall be eligible to be admitted as a patron of the Mandal.

v b) SUPPORTERS

A supporter is one who contributes Rs. 1500/- or more in one lump sum or Rs. 75/- annually as subscription. He shall be eligible to be admitted as a supporter of the Mandal.

v c) HONORARY MEMBERS

An honorary member is a person who has shown sincere interest in aims and objects of the Mandal and its well being. This honorary membership will have to be conferred on him by the Governing Council by a majority of not less than 3/4 of the members present and voting at a meeting, in which such an action is taken.

2 (A)-2 SUBSCRIPTION

(i) The annual subscription under (a) and (b) above will be due on the 1st of April every year and shall be paid during that month.

(ii) A member, whose subscription falls in arrears after 30th April, will not be allowed to vote at the meeting of the General Body till such time he clears the same.

(iii) If the subscription is not received during the financial year, he ceases to be the member ipso facto and he will not be readmitted to membership without the express permission of the Governing Council.

(iv) The subscription will be paid for the whole year irrespective of the date of payment.

(v) A new member shall be admitted to membership only on receipt of the initial subscription.

FOUNDER MEMBERS OF THE MANDAL

The first eleven founder members are as mentioned below :-

1. Shri. Vishwanath Anna Kore, Marananagar.
2. Shri. Dattatraya Ramchandra Patil, Mangale.
3. Shri. Gajananrao Balaji Patil, Karanjawade.
4. Shri. Anandasaheb...



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5. Shri. Ganesh Bapuji Joshi, Satava.
6. Bajirao Baleji Patil, Aitwade - Khurd.
7. Shri. Dinker Anna Kore, Kodoli.
8. Shri. Sakharan Apadeobus Gulavani, Talsands.
9. Shri. Mahadev Hari Patil Wether (Deceased) - replaced by
9. A Shri. Balasaheb Jagonda Patil, Kini.
10. Shri. Sitaram Ganapati Patil, Thanapude.
11. Shri. Tetyarao Deorao Desai, Minche. x 11/11/11
- 12.

These Founder Members will act as members of the General Body for their life. If any one of the Founder Members expires or retires or is declared insolvent or becomes insane or is convicted for any criminal offence/ his membership will cease and when any such vacancy occurs a new Founder Member will be nominated to fill in the vacancy by the General Body in its meeting held for the purpose. If at one and the same time (any one or more Founder Members happen to be elected member or members [of the Board of Directors of Shree Nagana Sahakari Sakhar Karkhana Ltd.] such member or members possessing both the capacities shall act as Founder Members and by doing so the number of members of the General Body shall be reduced and if the number is so reduced, the General body so constituted shall be the duly constituted General body of the Mandal.)

## 2 (b) FUNCTIONS AND POWERS OF THE GENERAL BODY

The functions and powers of the General Body shall be as under

- i) to elect the Governing Council according to the rules framed in this behalf.
- ii) to receive and to accept the annual budget estimates and the audited statements of the previous year.
- iii) to receive and to adopt the annual reports on the working of Mandal and its institutions as submitted by the Governing Council.
- iiii) to consider and to sanction the proposals of the Governing Council.

- iv) to elect the President and the Vice President in its Annual General meeting.
- v) to appoint an auditor or auditors to audit the accounts of the Mandal.
- At least one of such auditors and if only one is appointed he must be necessarily a Registered Accountant or Auditor.
- vi) to give final decisions on matters of policy.
- vii) to entertain appeals against the decisions of the Governing Council, from the staff of the institutions.
- viii) to dismember any Founder Member who acts in a way detrimental to the interests of the Mandal, by a majority of 2/3 of the members present.
- ix) To make, to amend, to add, to alter or to repeal the by-laws, rules, regulations and other provisions of the constitution in a meeting specially convened for the purpose by a majority of at least 2/3 of the members of the General Body present and voting. Such change to the constitution shall come into force on the day on which they are passed or on such a day as may fixed by the General Body in the meeting.
- x) to consider any business that may be placed for consideration by the Governing Council.
- xi) to consider and to sanction the extension of the Mandal's activities that may be proposed by the Governing Council.
- xii) the General Body shall have the power to purchase, to sell or to mortgage any kind of property whether movable or immovable of the Mandal and for the purposes of carrying out the activities of the Mandal.
- xiv) the General Body will have powers to delegate its functions to the Governing Council and shall have the powers to cancel, to withdraw or to suspend such delegation.

## 2 (C) MEETINGS OF THE GENERAL BODY

- i) The General Body shall meet at least once in a year after the close of the accounts of Mandal within two months of the closure of such accounts.
- ii) The General Body may also have its special sitting whenever necessary.

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- iii) The meeting shall be convened by a written notice of not less than 14 days, exclusive of the day of the meeting, stating the business, place, day and hour of the meeting, addressed to each member.

When the notice is sent to the registered address of the member by post, under certificate of posting, it will be taken as having been duly served.

- iv) The President of the Mandal shall preside over the meetings of the General Body. In his absence, the Vice-President will preside over the meetings and in the absence of both, members present will elect their President from amongst them.
- v) One half of the total number of the members of 15 members which ever is less shall form a quorum for want of quorum, the meeting shall be adjourned to a date that may be fixed by the members present,

Provided that written intimation of the meeting shall be given to all the members at least seven days before such meeting.

No quorum shall be required for such an adjourned meeting and only the business notified previously shall be transacted at such meeting.

- vi) All matters placed before the General Body shall be decided by show of hands, by a majority of votes. In case of an equality of votes, the President may have a casting vote, in addition to his own.
- vii) The President of the General Body may, at any time, convene a special meeting of the General Body to consider and to decide matters affecting the general welfare of the Mandal.

Not less than 7 days notice of any such meeting shall be given to all the members of the General Body.

~~144)~~ on a written requisition to call a special meeting specifying the objects of such a meeting, by at least 10 members of the General Body, the President shall call a meeting of the General Body within one month from the date of the receipt of such requisition. The notice shall specify the objects of the meetings

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- ix) The agenda of the meeting of the General Body will always be framed by the Governing Council and proposals regarding the resolutions or suggestions should therefore, be considered by the Governing Council who may place the same on the agenda.
- x) Any rules and regulations may be amended, altered or added to, at a General Meeting by 3/4 majority of the members present and voting.

Provided that a notice indicating the change or changes are given to the members of the General Body in a sufficiently clear manner at least 14 days before such meeting, and

Provided also that such changes are first considered by the Governing Council and then placed before the General Body with its endorsements.

#### THE GOVERNING COUNCIL

#### 3 (A) CONSTITUTION OF THE GOVERNING COUNCIL

The Governing Council shall consist of all members as under -

- i) Three members selected by the General Body from out of the Group of Founder Members,
  - ii) two members selected by the General Body from out of the group of members who are elected Directors of Shree Warana Sahakari Sakhar Karkhana Ltd.,
  - iii) the Managing Director of Shree Warana Sahakari Sakhar Karkhana Ltd.,
  - iv) the President of the Mandal as Ex-Officio Member,
  - v) The heads of all the institution run by the Mandal.
  - vi) three Educationists nominated by the Governing Council.
- 2) The President of the Mandal shall be Ex-Officio President of the Governing Council.

- 3) The life of every Governing Council shall be five financial years including the year during which it is reconstituted.

Such Governing Council shall remain in office until its successor is duly elected.

3 (B) POWERS OF THE GOVERNING COUNCIL

The powers of the Governing Council shall be as under -

- i) In matters of interpretation, the construction, the effect of the rules and regulations and the by-laws, the ruling given by the Governing Council shall be final.
- ii) The Governing Council may appoint sub-committees for any specific purpose or purposes from among the members of the General Body or from its own members, if necessary and it may co-opt other persons who are not members, to work on such sub-committees.
- iii) The Governing Council, shall have full access to the records and properties of the Mandal's institutions individually and or collectively.
- iv) The decisions of the Governing Council regarding the powers of the institutions under its control shall be final.

3 (C) FUNCTIONS OF THE GOVERNING COUNCIL

The functions of Governing Council shall be as under -

- i) to prepare the agenda and to call annual and special meetings of the General Body.
- ii) to publish the annual reports of the Mandal and its institutions.
- iii) to provide for the annual audit of the Mandal's institutions,
- iv) to make or ratify, as the case may be, all appointments whether temporary or permanent in the office of and institutions of the Mandal.
- v) to sanction the scales of pay for the servants controlled by the Mandal,

- vii) to consider and pass the annual budget and submit the same to the General Body for its notice,
- viii) to consider and pass the report on the working of Mandal and the institutions under its control and the balance sheets of the accounts of Mandal for placing them before the General Body for ratification and adoption.
- ix) to consider and to forward proposals regarding general policy of the Mandal to the General Body for its sanction,
- x) to make rules not inconsistent with the by-laws and regulations of the Mandal and to alter, to repeal or to add to the same from time to time.

Note - A member shall not vote on a proposition relating to himself or his relatives.

- xi) The interpretation of the rules and regulations and bye-laws shall completely rest with the Governing Council and shall be no appeal against it
- xii) No suits shall be instituted, defended or compromised by or on behalf of the Mandal without the sanction of the Governing Council.

### 3 (D) MEETINGS OF THE GOVERNING COUNCIL

1. The Honorary General Secretary in consultation with the President, shall call the meeting of the Governing Council in the first month of each quarter or as often as business may require.
2. For all the meetings of the Governing Council at least 7 days clear notice, specifying the business, place, day and hour of the meeting shall be sent to the members of the Governing Council and when the notice is sent by post, under certificate to posting, it will be taken as having been duly served.
3. The President shall preside over its meeting. In his absence, the members present shall elect the President from among the members to preside over such meeting.
4. For all meetings of the Governing Council six of its members shall form a quorum. No quorum shall be necessary for an adjourned meeting.



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Four days notice of the adjourned meeting will be given to each member afresh.

5. The proceedings of the meeting of the Governing Council shall be recorded by the Honorary General Secretary and be signed by the President.
6. All questions regarding the order of business at the meeting shall be decided by the President presiding and his decision shall be final.

All questions, other than these regarding the order of business, shall be decided according to the opinion of the majority of the members present and voting.

7. All questions, other than these regarding the order of business, shall be decided according to the opinion of the majority of the members present and voting.
8. In case of emergency, the Honorary General Secretary in consultation with the President, shall have the right to obtain votes and opinions by issuing a circular and the decisions so arrived at, shall be treated as regular proceeding of the Governing Council, if endorsed at the next meeting.
9. In the event of equality of votes the President shall have a casting vote in addition to his own.

#### BOARD OF TRUSTEES

##### 4 (A) CONSTITUTION OF THE BOARD OF TRUSTEES

The President and the Vice-President and the Honorary General Secretary shall form the Board of Trustees.

##### 4 (B) FUNCTIONS AND POWERS OF THE BOARD OF TRUSTEES

- 1) All the properties either movable or immovable, as well as Government securities and shares in joint stock companies or cooperative concerns, valuables and valuable documents belonging to the Mandal shall be vested jointly in the trustees.
- 11) The said securities and shares shall be negotiable by the signatures of any two of the trustees.

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iii) It shall be the duty and the responsibility of the Trustees to see that the immovable property and investments belonging to the Mandal and from time to time vested in them, are not used for any purpose inconsistent with or repugnant to the aims and objects of the Mandal.

iv) No sale or transfer of immovable properties or investment of the Mandal shall be made by the Trustees without the sanction of the General Body of the Mandal on the recommendations of the Governing Council, by a special resolution passed to that effect.

v) If the Board of Trustees is satisfied that a grave emergency exists, whereby the interests of the Mandal and its aims and objects are threatened or on account of serious conflicts or quarrels or groupism amongst the members, whereby the interests of the Mandal are likely to be adversely affected, it may, by a resolution of its own, make a declaration to that effect. While such an emergency is in operation, then, notwithstanding anything in these rules, regulations any by-laws, the powers of the Board of Trustees shall extend to the giving of directions, to all the committees and other bodies as to the manner in which their powers, therefore, are to be exercised.

vi) The Board of Trustees shall have powers while emergency in operation to exercise the rights and to perform obligations of all the committees and bodies constituted under the constitution.

vii) No member of the Board of Trustees shall be liable, in his private capacity, for any of the liabilities incurred by the Mandal.

4 (B)-2 MEETINGS -

The Board of trustees shall meet at least once in a year and also as many more times as occasions demand.

4 (B)-3 FILLING IN THE VACANCIES -

Vacancies either ~~caused~~ or otherwise, of any of the Trustees shall be filled in by the General Body at its next meeting. In the meanwhile the powers of the Board shall be exercised by the trustees shall exercise the powers of the Board in the vacancy in filled up.



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CHAPTER - IV

POWERS AND FUNCTIONS OF THE PRESIDENT

- 1) The President shall represent the Mandal in regard to all matters not inconsistent with the rules and regulations of the Mandal.
- 2) He shall be personally responsible for the co-ordination and co-operation of all the institutions and all their branches under the control of the Mandal and he or his nominee will have the right of visiting and / or inspecting all of them.
- 3) He or his nominee shall exercise the power of supervision over the administration and affairs of the Mandal and institutions under its control, subject to rules, regulations and directions given by the Governing Council.
- 4) He or his nominee shall represent the Mandal, in contracts made by the Governing Council and in full legal proceedings by or against the Governing Council and the Mandal.

CHAPTER - V

HONORARY GENERAL SECRETARY OF THE MANDAL

- 1) Appointment, Honorarium etc.
- 1) One of the members of the Governing Council shall be nominated by the President to act as an Honorary General Secretary both for the General Body as well as for the Governing Council, to look after the day-to-day administration of the Mandal and institutions under its control.
- The honorarium payable to the Honorary General Secretary shall be decided by the Governing Council.
- 2) The Honorary General Secretary shall hold office for the same period as that of the President.

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3) If the President finds that the work of the Honorary General Secretary is unsatisfactory, he may place his report to that effect before the Governing Council which may decide either to continue him or to remove him.

4) The President with the previous approval of the Governing Council will provide for sufficient paid staff to help the Honorary General Secretary in administration of the Mandal, for discharging his duties efficiently. The salaries the term of office and other matter regarding the appointment removal, suspension etc. of such staff will be decided by Governing Council.



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THE DUTIES OF THE HONORARY GENERAL SECRETARY -

The duties of the Honorary General Secretary shall be as under -

- i) to be the custodian of the records and documents of the Mandal,
- ii) to convene, as per instructions of the President, the meetings of the General Body and those of the Governing Council and to attend the meetings,
- iii) to issue all notices about the meetings of the General Body and those of the Governing Council and to keep minutes of their meetings,
- iv) to carry on all correspondence on behalf of the Mandal,
- v) to be in charge of the office of the Mandal,
- vi) to represent the Mandal in all contracts made by the Mandal, in all legal proceedings instituted by or against the Mandal or the Governing Council. He shall be the person by whom all the documents to be executed by or in favour of the Mandal or the Governing Council shall be signed.
- vii) to keep full and detailed accounts of all the funds and to maintain the records of properties and the dead stock registers of the Mandal.
- viii) to keep a Register of the Members of the Mandal and that of the Governing Council,

ix) to place before the annual meeting of the General Body reports on the working of the Mandal and institutions under its control and to place the budget, the balance sheets of the Mandal as submitted by the Governing Council.

x) to perform such other duties as the President may from time to time assign to him.

CHAPTER - VI

APPOINTMENT OF THE COMMITTEES FOR THE EDUCATIONAL INSTITUTIONS AND THE PRINTING PRESS

The Governing Council may appoint the following Committees -

- 1) The Executive Committee for the Shree Warana Mahavidyalaya, Warananagar.
- 2) The Executive Committee for the Shree Warana Vidyalaya, Warananagar and Shree Warana Vidyaniketan to be started in due course and when started,
- 3) The Executive Committee for the Shree Warana Vidya Mandir, Warananagar and Shri Warana Shishuvihar.
- 4) The Executive Committee for the Warana Mudranalaya, Warananagar.
- 5) Any other Committee or committee as may be found necessary.

VI-2 A) THE EXECUTIVE COMMITTEE FOR THE SHREE WARANA MAHAVIDYALAYA -

a) CONSTITUTION OF THE COMMITTEE

The Executive Committee for the Shree Warana Mahavidyalaya, Warananagar will be the same as the Local Managing Committee, as constituted under clause 3 (a) and (c) of section 43 of SHIVAJI UNIVERSITY ACT, 1974.

b) POWERS AND FUNCTIONS OF THE COMMITTEE -

The following shall be the powers and functions of this Executive Committee -

- 1) It shall offer guidance to the Principal in the day-to-day administration of the college and advise or direct the Principal in the affairs of the college wherein

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such directions are found necessary, in the interest of the college and the Mandal.

- 2) It shall see that the accounts and records of all the branches and sections of the college, including the hostels and other activities conducted by the college, are properly maintained.
- 3) It shall have all powers to ensure efficiency and economic working of the college and hostels.
- 4) It shall frame the annual budgets of the college, hostels etc. and recommend them to the Governing Council for further disposal.
- 5) It shall also consider the annual accounts of the college and sanction any change or reappropriations, if it thinks fit, within the sanctioned budgets.
- 6) It shall consider the audit note submitted by the auditors and to take necessary steps to comply with objections raised by the auditors and report the same to Governing Council.
- 7) It shall be responsible for executing the resolutions passed by the Governing Council and the General Body.
- 8) It shall have power, within the sanctioned strength and in consultation with the Principal, to appoint or to remove or to extend the services of the staff of the college except the Principal and to decide all questions regarding the administration of the college as may be deemed fit.
- 9) It shall provide for the payments of salaries, remunerations, pensions if any, provident funds, medical aid if granted and other facilities, in such manner and to such extent as may be deemed fit, subject to the general policy of the Mandal in this respect.
- 10) It shall have power to grant or refuse leave other than the casual leave admissible to the employees, except the Principal.

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11) It shall have powers in consultation with the Principal, to appoint the teaching and non-teaching staff as per schedules laid down by the University.

12) It may delegate some of its powers to the Principal of the College, if necessary, to achieve smooth and efficient functioning of the college.

13) It shall send copies of the proceedings of its meetings to the Governing Council which shall take a note of such proceedings.

14) It shall have powers to create posts of teaching and non-teachings staff as will be required as per schedule sanctioned by the University for a period upto one academic year.

15) It shall make appointments to all posts except that of the Principal, subject to the ratification by the Governing Council.

16) It shall grant extention of services to the members of the staff, subject to the rules of the University beyond the age of superannuation.

Such extension shall be not be more than one year at a time and will be subject to continued good physical and mental fitness of the person.

Provided that such an extension will contribute substantially to the efficiency of the college or to raise its standards above normal.

17) It shall have powers in consultation with the Principal, to impose penalties on the staff except the Principal as per rules in this behalf.

18) It shall have powers to sanction reasonable expenditure on the repairs and special repairs to college and hostel and residential buildings of the Mandal, subject to the provisions made in the budgets in these respects.

19) It shall have powers to suspend any employee, except the Principal, pending enquiry as prescribed in regulations and report action to be taken, to the Governing Council for his removal, if so recommended.

20) It shall have authority to do such other things as may be conducive to the efficiency of the college and to the raising of its standards.



3) The Manager of the Press as Member - Secretary.

The Committee will have the authority to co-opt such other members who are conversant with press business.

D - 2.

POWERS AND FUNCTIONS OF THE COMMITTEE.

The powers and functions of this Committee shall be as under -

- 1) to frame annual budget and recommend it to the Governing Council for further action.
- 2) to watch expenditure as per sanctioned budget.
- 3) to pass tenders, quotations etc. for purchase of machinery, paper and other material,
- 4) to purchase machinery, paper and the material as per needs of the Press, subject to the provisions in the budget,
- 5) to appoint, to remove, to grant extension of service to the staff, workmen, except the Manager.
- 6) to suspend any member of the staff, except the Manager, workmen pending inquiry and decision on the same,
- 7) to recommend schemes of expansion and development to the Governing Council,
- 8) to sanction leave of any kind to all the members of the staff and workmen.
- 9) to fix up holidays etc. for the press.
- 10) to take action on the suggestions made by the Auditors in the Audit Report, by way of implementation.
- 11) to delegate any of its power to the Manager, if necessary,
- 12) to act in such a way and manner conducive to the development of the Press and to improve its efficiency and business.

VI-B POWERS AND FUNCTIONS OF THE HEADS OF INSTITUTIONS.

The powers and functions of the Heads of the institutions cum Member Secretary of the first three committees will generally be as under -

- 1) to receive all grants, contributions, donations etc. and to issue proper receipts and to credit the same to the accounts of the Mandal or as directed,
- 2) to administer and control the finances of the institutions, subject to the provisions made in the budgets,
- 3) to sanction payments and salaries, increments, (except those of the E. S. ) casual leave to the employees of the institutions.
- 4) to sanction payment for other services and materials against expenditure sanctioned by the Executive Committee and the Governing Council.
- 5) to prepare annual budget for presentation to the Executive Committee.
- 6) to represent the institutions in cases relating to the Institute in all legal proceedings and sign and verify pleading on their behalf as directed by the Executive Committee.
- 7) to call meetings of the Executive Committee and to maintain records of all correspondence, registers and books pertaining to the Management and administration of the Institutions.
- 8) to act as the normal channel of the correspondence between the Mandal, the Board of Trustees, the Governing Council and the Executive Committee on one hand and the employees of the institution, Government Department of Education, the Zilla Parishad, the Panchayat Samiti etc. on the other.
- 9) to implement the resolutions of the Governing Council / the Board of Trustees and the Mandal so far as they are related to the concerned institution and to report compliance to the Governing Council.

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- 10) to arrange for the annual audit of the institutions and to make available to the auditors, all papers, documents, registers etc. for the audit,
- 11) to maintain accounts and special funds of the Mandal under guidance and control of the Governing Council and the Board of Trustees,
- 12) to work as treasurer to the Institution and to be responsible for all moneys received until they are credited in the Bank.
- 13) to exercise such powers and perform such other duties as are conferred and entrusted to the Head from time to time by the Executive Committee and / or the Governing Council,
- 14) The Head of the Institution shall be responsible for the entire academic work of the Institution and the internal discipline among the students and staff of the institutions,
- 15) The decision of the Head in case of breach of internal discipline shall be final.

CHAPTER VII

FUNDS AND PROPERTIES OF THE MANDAL

- 1) The Mandal has the authority to raise and utilize loans and funds, to acquire moveable and immovable properties, to accept legacies and donations for the same and to deal with them for the achievement of the aims and objects for which the Mandal is constituted.
- 2) All the funds and properties of the Mandal shall belong to the Mandal collectively and shall vest in the Board of Trustees. No individual member of the Mandal shall have any proprietary right over them.
- 3) The funds and properties of the Mandal shall be of two kind : 1) Special and 2) General.



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1) Special funds and properties are those that are earmarked for the exclusive use of any particular institution or for some special purpose.

2) The rest are ! General Funds.

The General funds of the Mandal shall be of two kinds viz. - a) Permanent and b) !Current

a-1) The Permanent funds of the Mandal shall mean and include -

i) all donations and subscriptions received from any person or institution given with the intention of keeping them as permanent assets of capital.

ii) all endowments made for financing scholarships and prizes in the Mandal's Institutions or for being invested at interest.

iii) all other such sums or funds as the Governing Council with the approval of the General Body decides to be treated as such.

a-2) The permanent properties of the Mandal shall mean and include -

i) all sites, lands, buildings of several institutions of the Mandal and all other buildings earmarked for any particular purpose.

ii) all dead stock material such as furniture and household material and equipment, all the books in the libraries and also the apparatus in the laboratories, gymnasiums etc. of the Mandal's several institutions.

iii) all other property of a more or less of a permanent nature,

iv) all such properties as the Governing Council with the approval of the General Body decides to be treated as such.

a-3) The Permanent funds shall be reserved when not earmarked for any specific purpose for the following purpose -

i) purchase and construction of building for the Mandal's Institutions.



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- ii) additions, alterations and special repairs to the Mandali's above buildings,
- iii) purchase of sites,
- iv) purchase of and addition to the dead stock material, books, equipment, apparatus etc.
- v) amount to be kept as deposit or security as per rules of the University or the Government for any such other purpose as the case may be.

Permanent funds, not required for any specific purpose shall be invested at interest.

Untutilized interest amount shall be reinvested.

If any part of the permanent funds is required for the current purpose, the sanction of the General Body shall be obtained, on the recommendations of the the Governing Council.

3-2-b)

The current funds shall mean and include -

- i) fees and fines received from the students,
- ii) grants-in-aid received from the Government and Local or / and public bodies,
- iii) amounts collected specially for the current needs of the institutions,
- iv) money received in any way, by any source other than specified above,
- v) all the funds not specifically mentioned under permanent funds in section 3- a - 2.

4)

All funds shall be deposited in any Scheduled bank or in any Cooperative Bank approved by the Governing Council in the name of the Mandal, or invested in any other manner with the permission of the Governing Council.

CHAPTER VIII

GENERAL RULES AND REGULATIONS

1) NON SECTARIAN POLICY -

The Mandal as a body shall conduct its activities solely in the sphere of Education on strictly non-sectarian lines, irrespective of religion, caste, creed or sex.

2) TECHNICAL DEFECTS -

No technical defect either in the election or appointment of any committee or members there of, shall affect, the validity of their proceedings or sanction.

3) ARBITRATION -

i) Every dispute touching the business affairs of the Mandal as between its member-bodies or any of its institutions shall be referred to arbitration.

ii) Unless the parties agree to a common arbitration one arbitrator shall be appointed by each side and both the arbitrators so appointed shall appoint one Umpire before they commence the arbitration proceedings.

iii) The arbitration shall be done by the two arbitrators, should they disagree, the decision of the Umpire shall be final and binding on the parties.

4) EMPLOYEES OF THE MANDAL -

i) A full time employee of the Mandal shall not engage, without the express permission of the Governing Council, in any trade or profession while in the employ of the Mandal, on duty or on leave, or undertake duties other than assigned to him by the Mandal, even during vacations.

ii) An employee of the Mandal shall not take any active part in politics.

iii) An employee may be removed from service if his activities are found detrimental to the Mandal, or if he is found mentally or physically unfit to perform the duties assigned.

5) LEGAL PROCEEDINGS -

No member or officer or authority of the Mandal, will be liable for suit, prosecution or other legal proceeding for any act done, in good faith, for furtherance of the aims and objects of the Mandal.

MEMBERS OF THE GOVERNING COUNCIL

1974-75 to 1978-79

Gr. No.	Name	Designation	Signature
1)	Shri. V. A. Kore	President	
2)	Shri. B. J. Patil	Vice-President & member	
3)	Shri. M. K. Naik	Member	
4)	Shri. M. V. Ghorpade	..	
5)	Shri. V. R. Patil	..	
6)	Shri. D. A. Kore	..	
7)	Shri. S. A. Gulvani	..	
8)	Shri. R. D. Shingte	Principal & Ex-Officio Member	
9)	Shri. S. Mahabaleswarwalla	..	
10)	Prof. V. D. Pensare	Educationalist & Member	
11)	Shri. D. S. Chougule	..	
12)	Shri. J. N. Dani	.. and Hon. General Secretary	

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APPENDIX - 1

SHIVAJI UNIVERSITY, KOLHAPUR.

Circular No.2 of 74-75

The attention of the managements of Govt. and Non-Govt. affiliated colleges and recognised institutes is invited to section 48 and also to the provision made under clauses 3(b) & (c) of section 43 of Shivaji University Act 1974, which are as follows :-

S. (48) Every college, which was an affiliated college before the commencement of this Act, and which is deemed to be affiliated to the University under this Act, shall also constitute, within a period of six months from such commencement a Local Managing Committee or an Advisory Committee for the college as required by clause (b) or (c) as the case may be, of sub-section (3) of section 43.

S. (43) (b) that, for the college for which affiliation is sought, a separate Local Managing Committee shall be constituted by the management, which shall consist of not less than seven and not more than fifteen members, of whom the Principal shall be one ( who shall also be the Secretary of such committee ), two shall be other teachers in the college elected by such teachers from amongst themselves and one shall be an employee (not being a teacher) in the college elected by such employees from amongst themselves. The members so elected shall hold office for a term of three years from the date of their election.

The Local Managing Committee shall keep true and proper accounts of the income and expenditure of the college, and shall have such other duties and functions as may be assigned to it by the Management. The Local Managing Committee shall perform such duties and discharge such functions subject to the control and supervision of the Management;

(c) that a college, if managed and maintained by the state Government, shall, notwithstanding clause (b) above, have an Advisory Committee in place of a Local Managing Committee, consisting of not more than fifteen members, including the Principal and two other teachers of the college and two teachers of the University nominated by the Executive Council;

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They are requested to take immediate steps to constitute separate Local Managing Committees or Advisory Committees, as the case may be, as laid down in the Act, and the names of the members of the Local Managing Committees or Advisory Committees and the duties assigned to them should be communicated to this office.



Kolhapur  
No. Gen/Aff1/405.  
July, 15, 1975.

SC/-xxx  
for REGISTER

- 1) The Principal of Affiliated College,
- 2) Heads of Recognised Institutions.

APPENDIX-3

SECONDARY SCHOOL CODE ( REPRINT - 1971 )

(A) SCHOOL COMMITTEE

( Vide Chapter II, section II, Rule 10-B )

1. (a) Every recognised school shall have a School Committee which will be responsible to Government for management of the school.

(b) A Society or Trust conducting a large number of schools shall have a Co-ordination Committee for all the schools conducted by Society or Trust or for a group of schools of the Society or Trust in addition to the School Committee of each such school.

2. The School Committee shall consist of

(a) Representatives of the Parent Body consisting of the President of Governing Body or his nominee and three members nominated by the Governing Body. The President of the Governing Body or his nominee shall be the Chairman of the Committee.

(c) A member of the School Committee of each school at group of schools, representing the Parent Body.

6. The Co-ordination Committee will, in general, Co-ordinate the activities of the School Committee of the schools under the same management or a group of schools in the same locality and will have the powers of appointment, promotion and transfer of employee in the school under its control.

7. The term of the School Committee or Co-ordination Committee shall be co-terminus with that of the Parent Body.

8. No Individual member of the School Committee or Co-ordination Committee, excepting the Head of the school, shall directly or indirectly interfere with the internal administration of the school, the discipline of the school and the duties of the teachers.

*P. D. Kulkarni*  
22/01/12



प्रमाणित मस्य प्रत

*P. D. Kulkarni*  
26.7.12  
अधिक्षक

वर्जनिव न्यास नोंदणी कार्यालय  
मनापर विभाग, कोल्हापूर

Prepared & compared by :